

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE AUSTRALIAN
DEFENCE FORCE WARGAMING ASSOCIATION (ADFWGA) HELD AT HEROCON
ON 10 DEC 16**

Attendees:

COL A. Gunder	Patron	
SGT T. Casey	Vice Chairman	SPR N. Dallavanzi
CPL A. Pepper		SGT M. Everleigh
CPL R. Vandermast		CPL B. Craske
CFN D. Wade		CPL M. Long
LCPL S. Livori		CPL M. Cantrell
PTE T. McCheane		CPL D. Hyams
PTE A. Mcdowall		CPL M. Parsons
PTE C. Smyth		CFN B. Rappo
PTE R. Randall		SPR C. West
AB C. Long		
PTE J. Torsney		Mrs T. Casey (HM)
CPL N. McMullen		
TPR S. Maiocchi		Mr B. Clarke
PTE J. Whichello		
		CAPT C. Bryers Secretary

Apologies:

MAJ D. Hill (ADFWGA Chairman)

ITEM 1: OPENING

1. At 1651h, 10 Dec 16 the Vice Chairman declared the meeting open and all members were welcomed to the HEROCON Annual General Meeting (AGM) of the ADFWGA. The Vice Chairman gave a brief introduction of the committee then gave an outline of the conduct of the meeting. The Vice Chairman explained that the meeting's primary purpose was to raise ideas for the ADFWGA and share information between the committee and the association members. Furthermore the Vice Chairman explained that the Annual General Meeting's secondary purpose was to elect committee members for the next 36 months.

ITEM 2: CONFIRMATION OF THE PREVIOUS MEETING'S MINUTES

2. The Vice Chairman stated that the minutes from the 2016 ADFWGA GM, held at ANZA C Cup 2016, had been compiled by CAPT C Bryers and had been posted on the ADFWGA website for the previous few months.

3. The Vice Chairman provided an update on the following items:

a. ADFWGA T-Shirts. While there is interest establishing a viable and cost effective design and production run is difficult due to the relatively low numbers required. Rick

Vandermast indicated that he had negotiated with a local company to produce small numbers of T-Shirts, at a cost of \$50 per shirt, for the School of Intelligence. Rick indicated that he would finalise a design, establish a forum on FB for personnel to register their interest noting a minimum order was 50 shirts and then a webstore would be established.

- b. ADFWGA Stickers. No further action had been conducted as there was limited interest.
 - c. Stubby Coolers. This action item had been completed.
4. The Vice Chairman motioned to have the Minutes of the 2016 GM accepted as no concerns had been raised regarding the accuracy of the minutes. Proposed by Mark Parsons. Seconded by Anthony Pepper. The 2016 GM minutes were accepted as a true and accurate record of the meeting.

ITEM 3: ADFWGA UPDATE

5. The Vice Chairman used this opportunity to update the AGM on the continuing business of the ADFWGA:
- a. **AHQ Funding.** The Vice Chairman confirmed that funding was available to support the attendance of members at ADFWGA events throughout FY 2016 / 17.
 - b. **ADFWGA Profile.** The Australian Army Facebook page featured a post on the ADFWGA prior to ANZAC Cup 2016 and the committee will look to continue this engagement in the future. An article was featured in the Service Newspapers post ANZAC Cup and the Townsville Bulletin attended HEROCON 2016 today.

ITEM 4: REPORTS

- 6. **Sponsors Report.** A sponsorship report for HEROCON 2017 is attached at Annex A.
- 7. **Financial Report.** A Financial Report for HEROCON 2017 is attached at Annex B.

ITEM 5: 2017 ADFWGA EVENTS

8. The Vice Chairman outlined that in 2016 four events were conducted including two WINGMAN events in Canberra, ANZAC Cup 2016 in Brisbane and HEROCON 2016 in Townsville. All events had been successful and would likely continue to feature in the ADFWGA's event schedule.
9. The Vice Chairman discussed the proposed details of the upcoming events for 2017 including a change of location of the major events. The current schedule of events is as follows:
- a. **WINGMAN series.** Future iterations of the WINGMAN series will be determined in 2017 following the RTA of the ADFWGA Chairman.

- b. **ANZAC Cup 2017.** ANZAC Cup 2017 will be held in Townsville in April 2017. The change of location is to facilitate the tempo of the Brigades and de-conflict with civilian events. ANZAC Cup 2017 is planned for 8 – 9 April 2017 in Townsville, pending scheduling confirmation. The plan is currently to maintain one day events; however, this will be up for discussion and may vary between systems.
- c. **HEROCON 2017.** The Committee would provide an update on the dates and venue for HEROCON 2017 at the GM in April.

ITEM 6: GENERAL BUSINESS

- 10. **Charity.** The Vice Chairman explained that Mates for Mates and Soldier On had an agreement that they will not operate in competition to each other; as such Soldier On does not have a presence in Townsville. As Mates for Mates have a facility in Townsville that might suit future ADFWGA events the Vice Chairman proposed that the ADFWGA committee has the ability to support local defence related charities such as Mates for Mates in Townsville in locations where Soldier On does not have a presence. Proposed by the ADFWGA Vice Chairman. Seconded by Scott McCawly. The motion was passed.
- 11. **Event location swap.** IAW the ADFWGA event update it was proposed that the location of the ANZAC Cup and HEROCON events for 2017 be swapped. Proposed by the ADFWGA Vice Chairman. Seconded by Dennis Wade. The motion was passed.
- 12. **Casual format.** It was noted that the feedback received regarding the casual format of the ADFWGA events was that people were enjoying it and the ADFWGA Committee would continue to adopt this approach.
- 13. **Venues.** The Vice Chairman asked those present to provide information on possible venues for future ADFWGA events, particularly in Brisbane noting the hire costs of the Sleeman Centre.
- 14. **Coffee vendors.** It was suggested that the committee might want to consider having mobile coffee vendors attend the ADFWGA events. It was noted that ADFWGA events might be too small to make this viable but Ryan Randall volunteered to look into this further.

ITEM 7: ADFWGA COMMITTEE ELECTIONS

- 15. The Vice Chairman explained the process for electing new committee members, and noted that only one nomination had been received each of the following positions; Chairman, Vice Chairman and Secretary.
- 16. For the position of Chairman, MAJ D. Hill had nominated and was elected unopposed
- 17. For the position of Vice Chairman, SGT T. Casey had nominated and was elected unopposed

18. For the position of Secretary, CAPT C. Bryers had nominated and was elected unopposed

19. The ADFWGA Committee recommended the formation of a new committee position, Ordinary Member to understudy other members of the committee and assist the organisation of ADFWGA events. CPL R. Randall was nominated for the position and was elected unopposed.

20. All ADFWGA Committee members were elected for a term of 36 months; the next ADFWGA Committee elections are scheduled for the AGM in 2019.

ITEM 8: CLOSING

21. The ADFWGA Patron provided closing comments, he noted the success of the ADFWGA since its formation in 2011 and proposed a vote of thanks to the ADFWGA Committee for their contributions; this motion was seconded by Stephen Strobel and subsequently passed.

22. The AGM was closed at 1718h.

Original Signed

T CASEY
CPL
Vice Chairman

11 Dec 16

Original Signed

C BRYERS
CAPT
Secretary

11 Dec 16

Annexes:

- A. Sponsorship report – HEROCON 2017
- B. Financial Statement – HEROCON 2017

Herocon 2016 Financial Report

Income

Item	Amount	Remarks
Entry tickets	\$ 2,320.57	Including Casual entry and PayPal fee deduction
Online donations	\$ 2,764.37	Combination of fundraising activities
Cash Donations / Sales	\$ 2,740.35	Combination of fundraising activities and drink sales
Total Income	\$ 7,825.29	

Expenses

Item	Amount	Remarks
Venue Hire	\$ 1,430.00	
Stubby coolers	\$ 434.50	
Signage for ANZAC Cup	\$ 400.00	Money allocated to Ty Casey to enable the purchase of signage for ANZAC Cup
Stationery	\$ 18.00	
Drinks	\$ 220.10	Two purchases made
Prizes and shipping	\$ 955.37	Used for fundraising activities; reimbursements made to committee members in cash or via Paypal
Total Expenses	\$ 3,457.97	

Total Donation to Soldier On	\$ 4,367.32
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